Fastman

An Introduction to

Fastman Bulk Data Manager

About Fastman

- An authorized OpenText Technology Partner
  - Technology Partner Finalist 2017
- 14 years in business
- Offices in North America, Australia, Asia, and Europe
- Focused OpenText Content Suite Partner
  - Products
  - Services

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Some Current Customers

The Data Challenge

OpenText Content Suite is designed to process and manage large volumes of content

But provides limited tools to do this effectively

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What Happens When You Want To ...

- Import or migrate documents and content

  - retaining creation date, modification date and assign owner

- Update related documents in sets or in bulk

- Add versions of many files at once

- Schedule automated processes after hours

- Apply smart data validation before processing, not during

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Common IT Responses

- Pass problem back to users
  - Make changes one document at a time

- Pass problem to system administrators
  - Create and run scripts
  - Use Object Importer (needs scripting and data conversion)

- Use extract / import type tools
  - Simple approach, but…
  - Disconnected from business rules and system controls
  - Users require at least some technical knowledge
  - Generally requires user and administrator involvement

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Common Management Responses

- Ignore the problem
  - It's just "noise", no priority, etc....

- Blame the software
  - "Why doesn't it do this already?" / "Let's try something else"

- Separate process from data
  - Export, import data and/or metadata

- Separate data from controls
  - "What about compliance… and the audit trail…?"

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Fastman Bulk Data Manager

Fastman Bulk Data Manager is the most flexible data migration and transformation solution for OpenText Content Suite and Extended ECM.

It simplifies volume updates of documents and metadata, optimizing your business processes and reducing administrative overheads.

Fastman Bulk Data Manager

- Rich set of Content Suite administrative tools

- Allows authorized users to quickly create, load, update, and manage large sets of data

- Secures data through Content Suite enforced controls

- Centralised management of business data policies and process access

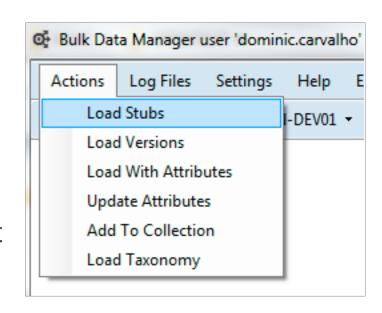- Flexible framework that can quickly adapt to additional, unique requirements

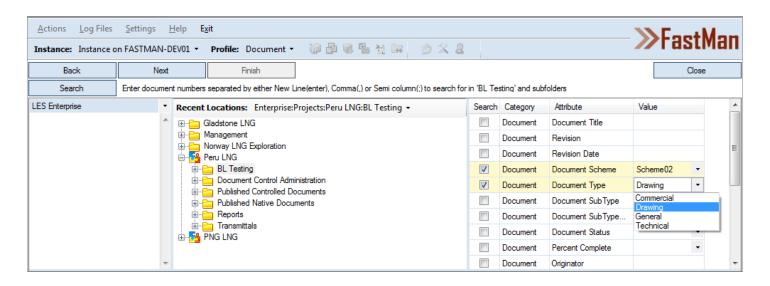# Demonstration

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What Does It Do?

Six core modules:
- load stubs
- load versions
- load with attributes
- update attributes
- add to collection
- load taxonomy

- Licenced selectively, based on budget
- Access centrally, controlled by policy
- User configurable, based on need

> **Bulk Data Manager** user 'dominic.carvalho'
>
> Actions | Log Files | Settings | Help | E
>
> Load Stubs   -DEV01 ▾
> Load Versions
> Load With Attributes
> Update Attributes
> Add To Collection
> Load Taxonomy

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Relevant Business Interface
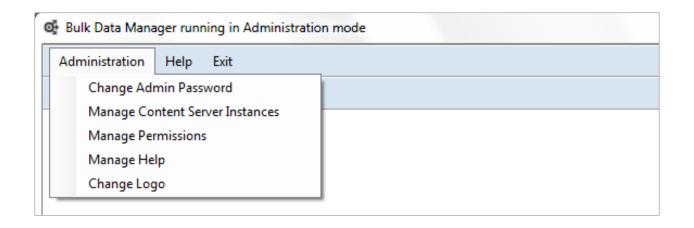
Users see what they want, in the language they use

Using business terms and avoiding unfamiliar jargon

Controlling Access and Process
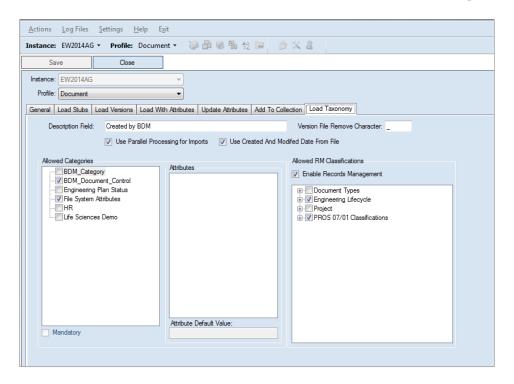
Simple, clear management and configuration

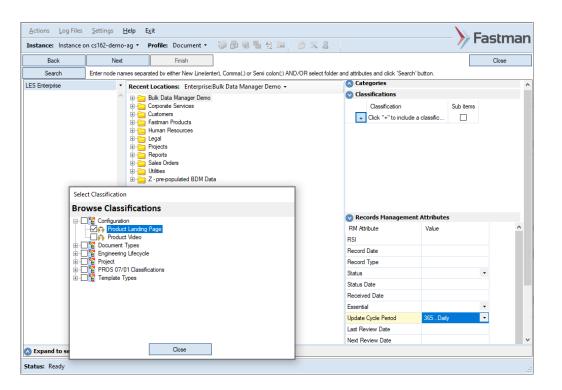Central control for access and permissions

Controlling Access and Process

Local control for user and process specific settings

Integrated with RM / Physical Objects

Integrated with records management and respects all rules

Key Benefits - Business

- Reduces costs
  - business users can update and manage data in bulk
  - business users can create and load data directly

- Minimal user training
  - uses standard business terminology and processes

- Cost-effective licensing
  - only pay for the capabilities you need

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Key Benefits - Technical

- ## Secure
  - centrally manage access to the product, each process, and each Content Suite environment
  - tightly coupled with Content Suite polices, controls and structure

- ## Works with Content Suite 9.7 to CS 21.n
  - no requirement for discontinued LAPI

- ## Maintains all normal Content Suite audit trails by user
  - including detailed logs of all processes

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In Summary

- Bulk Data Manager is an all-in-one data migration and manipulation tool for OpenText Content Suite.

- It is effective in the context of recurring business processes as well as ad-hoc, legacy, or transformation migration activities.

- Bulk Data Manager is flexible, secure, managed, and proven.

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